



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460  
April 1, 2005

**MEMORANDUM**

**SUBJECT:** Final FY 2006/2007 Superfund Program Implementation Manual (SPIM); & Change 6, FY 2004/2005 SPIM

**FROM:** Joan Harrigan-Farrelly, Director (Acting) ///SIGNED///  
Resources Management Division , OSRTI

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Kim Jennings, Acting Director ///SIGNED///  
Business Operation Center, OEM  
///SIGNATURES ON FILE @ OSRTI/BPEB///

**TO:** Address List (attached)

This document transmits the attached OSWER Directive 9200.3-14-1G-R, "Superfund Program Implementation Manual (SPIM)," Fiscal Year (FY) 2006/2007; and Change 6 to OSWER Directive 9200.3-14-1G-Q, "SPIM, FY 2004/2005".

**DOCUMENT**

The FY06/07 SPIM was circulated for review on December 13, 2004; and comments were to be received by January 21, 2005. The FY04/05 SPIM was last published in April 2003, with five subsequent changes, listed in the FY04/05 SPIM change log. The attached sixth change updates Chapter III, *Budget Planning Process & Financial Management*, for a recent reorganization at the Office of the Chief Financial Office (OCFO), and adds text for the new *People Plus* payroll system.

**IMPACT ON CERCLIS/WASTELAN**

Please see attached Impact Analysis.

**ACTION**

The SPIM is in a loose leaf, three ring binder format. Please remove the old materials from your FY04/05 SPIM and insert the enclosed new materials. Changed or added text is redlined to assist you in identifying the changes. Addressees, also, will be sent new *Adobe* (pdf) files. If you have specific program questions, please contact the Subject Matter Expert identified on the change log or the last page of each section of the SPIM. Please contact Robert White (703-603-8873) for general SPIM questions. The FY04/05 SPIM can be found @ <http://www.epa.gov/superfund/action/process/spim04.htm> and the FY06/07 SPIM @ <http://www.epa.gov/superfund/action/process/spim06/>. The new materials will be installed in approximately 5 - 10 workdays.

Attachments